



THE FOREST VIEW ACADEMY

LABOR OMNIA VINCIT

Guide for parents and carers



THE FORGE

TRUST

'The Forest View Academy' is now part of the FORGE Trust - a primary based led, multi-academy trust which was founded in September 2015 on the success of The Sir Donald Bailey Academy in Newark. There are currently three schools within the trust:



THE *sir*
DONALD BAILEY ACADEMY
LABOR OMNIA VINCIT



THE PARKGATE ACADEMY
LABOR OMNIA VINCIT



THE FOREST VIEW ACADEMY
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There is a clear vision to provide the very best education for every pupil in our academies ensuring the quality of teaching is excellent and that the environment for learning encourages all pupils to find their talent and succeed. We believe strongly in our mission to change the lives of these children and have the ambition to be the most successful multi academy trust in the country!

The Trust specialises in working in communities which face disadvantage and challenge, and prides itself on having a transformational agenda to significantly impact on the life chances of children in the communities served by FORGE schools. The CEO, Mr L Hessey, is a National Leader in Education and describes the Trust as, primary specialists providing the best for children in deprived areas (tackling 'underachievement'). His academy 'The Sir Donald Bailey Academy' is a National Support School.

The Forest View Academy is a fantastic academy - this was recognised by OFSTED on Tuesday, 06 December 2016 when our inspection was deferred as it was agreed we were still functioning as a very good institution.

Children make excellent progress at our academy and our SATs results are impressive. Our academy is forward thinking and prides itself on being inclusive; dedicated to ensuring all of our children leave Forest View as lifelong learners having achieved the best they can.

KS2 Attainment

		2012		2013			2014			2015			2016
		L4+	L5+	L4+	L5+	L6	L4+	L5+	L6	L4+	L5+	L6	Expected Standard
Reading	School	97%	63%	98%	42%	0%	98%	57%	0%	98%	47%	0%	81%
	National	86%	48%	86%	44%	0%	89%	49%	0%	80%	48%	0%	66%
Writing	School	86%	14%	85%	23%	0%	86%	31%	2%	89%	28%	4%	81%
	National	81%	28%	83%	30%	2%	85%	33%	2%	87%	36%	2%	74%
Maths	School	97%	37%	98%	27%	2%	93%	36%	12%	96%	47%	9%	71%
	National	84%	39%	85%	41%	6%	86%	42%	9%	87%	41%	9%	70%
EGPS	School			85%	60%		74%	52%	7%	87%	51%	4%	65%
	National			74%	47%		76%	52%	4%	80%	55%	4%	72%
Reading, Writing & Maths	School	94%	20%	83%	10%		83%	19%		87%	19%		65%
	National	79%	27%	75%	21%		79%	24%		80%	24%		53%



THE FOREST VIEW ACADEMY

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Our Team

Principal - Mr G Worthington **Head of Academy** - Mrs R Harrison **Assistant Principal** – Mr S Ford

Year 3

Class Teachers - Miss R Beech / Mrs S Hodgson / Miss H Warren and Mrs R Harrison

Support Staff – Ms L Marshall

Year 4

Class Teachers – Mrs H Bee / Miss G Kaur

Support Staff – Miss K Pearson and Mrs K Bullimore

Year 5

Class Teacher – Miss H Peck / Miss S J Marshall / Mrs J Tomlinson

Support Staff – Mrs S Roguz and Mrs L Kidd

Year 6

Class Teachers - Mr S Ford / Mrs N McCarthy / Mr R Latkowski / Mrs L McClymont

Office

Finance Officer - Mrs S Hutchinson **Admin Officer** - Mrs J Milne

Apprentice Receptionist – Miss L Davies

Family Support

Child and Family Support Worker (Forest View and Maun) – Mrs K McGough (Mondays, Wednesdays and Fridays – Forest View)

Learning Environment

Display Technician – Mrs A Turner

Lunch time support

Senior Midday Supervisor - Mrs J Walker **Midday Supervisors** - Mrs M Mitchell, Mrs K Clarke, Miss A De Ville, Mrs Sue Woods, Mrs A Hennell and Mrs Sam Woods

Academy Chef - Mrs L Wright **Kitchen Assistants** - Mrs K Ewen and Mrs S Brewin

Sports Provision

Sports Leader – Mr G Clarke

Site Management

Site Manager – Mr M Hemsall

Cleaner in Charge (Forest View and Maun) – Mrs G Robertson

Cleaners - Mrs J Walker and Mrs M Mitchell

Forest View Academy Council

Mr G Worthington, Mrs R Harrison, Mrs L Murray (Chair), Mr S Powell (Vice Chair), Mr D Wakefield, Mrs J Westbury, Miss J Casper, Mrs A Widdowson and Miss K Pearson

Academy Organisation

Whilst we do have to issue Fixed Penalty notices for holidays during term time (in line with local and national guidelines), The FORGE Trust appreciates the value of taking family holidays and also understands that many families wish to avoid inflated holiday costs during the traditional school holiday period. Therefore each academy within the trust will **not** have INSET days at various times during the year. Instead they will block their INSET days and slightly amend term times accordingly to create one week for families to book a holiday at a much more competitive price.



Academy Holidays September 2017 to July 2018

September 2017							
M	T	W	T	F	S	S	S
				1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30		

October 2017							
M	T	W	T	F	S	S	S
						1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31						

November 2017							
M	T	W	T	F	S	S	S
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30				

December 2017							
M	T	W	T	F	S	S	S
				1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	

January 2018							
M	T	W	T	F	S	S	S
1	2	3	4	5	6	7	
8	9	10	11	12	13	14	
15	16	17	18	19	20	21	
22	23	24	25	26	27	28	
29	30	31					

February 2018							
M	T	W	T	F	S	S	S
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28					

March 2018							
M	T	W	T	F	S	S	S
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31		

April 2018							
M	T	W	T	F	S	S	S
						1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30							

May 2018							
M	T	W	T	F	S	S	S
	1	2	3	4	5	6	
7	8	9	10	11	12	13	
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31				

June 2018							
M	T	W	T	F	S	S	S
				1	2	3	
4	5	6	7	8	9	10	
11	12	13	14	15	16	17	
18	19	20	21	22	23	24	
25	26	27	28	29	30		

July 2018							
M	T	W	T	F	S	S	S
						1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31						

August 2018							
M	T	W	T	F	S	S	S
		1	2	3	4	5	
6	7	8	9	10	11	12	
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
27	28	29	30	31			

School Holidays
 Public Holidays
 Administration Day
 Inset Week

Autumn Term

Schools open – morning Monday 4 September 2017
Half Term – Monday 23 October 2017 to Friday 27 October 2017
Schools close – evening Friday 22 December 2017

Spring Term

Schools open – morning Monday 8 January 2018
Half Term – Monday 19 February 2018 to Friday 23 February 2018
Spring Break – Friday 30 March 2018 to Friday 13 April 2018
Schools close – evening Thursday 29 March 2018

Summer Term

Schools open – morning Monday 16 April 2018
May Day Bank Holiday – Monday 7 May 2018
INSET Week – Monday 21 May 2018 to Friday 25 May 2018
Half Term – Monday 28 May 2018 to Friday 1 June 2018
Schools close – evening Friday 20 July 2018

The academy day begins at 8:55am. Please ensure your child does not arrive until 8:45am, as there is no one to supervise the children before this time. All teachers will be out on the playground by 8:50am to liaise with you on all matters Forest View. You can also make appointments to see the class teacher via the academy office by telephoning 01623 860365.

If your child is late, then they need to report to the reception. We would ask you to try and make dental/optician appointments out of academy hours if possible. If for some reason you do have to collect your child during this time, please arrange for a known adult to collect them and bring in confirmation of appointment. There is a signing in and out book on the reception desk in the academy entrance. Please telephone on the first day of academy absence so we know where your child is. If a child is absent for more than one day please send in a note.

The morning session is 8:55am until 12:05pm and the afternoon session is 1:05pm until 3:30pm.

Break and Lunchtimes

We have a break in the morning (10:15am until 10:30am). During the afternoons the children receive up to a 10 minute brain break as and when they need it. We are a healthy school so children are allowed to bring in a healthy snack for morning break. This can be either a piece of fruit, raisins or a cereal bar. Alternatively children can buy something from our healthy snack shop. We offer:

- ✓ Toast – 25p
- ✓ Pizza Muffin – 40p
- ✓ Crumpet / Tea cakes – 30p
- ✓ Milk – 20p
- ✓ Aqua Juice – 45p
- ✓ Fruit – 30p
- ✓ Raisins – 20p
- ✓ Milkshake / Smoothies – 40p

At Forest View, children can choose the day(s) in which they have a dinner provided by the academy. The cost of a dinner is £2.30 per day. To have a dinner all week it costs £11.50. Please remember to send in dinner money on a **Monday morning** in a named envelope/purse stating which days your child requires a meal.

As we are a Healthy Academy, there are guidelines we need to follow when it comes to a healthy lunchbox. Children are allowed to bring in one packet of crisps and one small chocolate wafer. The academy provides filtered, cooled water so children should bring in a water bottle. We appreciate that not all children like water so they are welcome to bring in squash. Children are not allowed to bring in fizzy drinks or any other drinks that are particularly high in sugar, e.g. fruit shoots or Isotonic drinks.

Your child will be able to take part in various team games throughout the week led by a fully qualified Sports Leader, so please make sure your child has suitable trainers in school at all times.

All year wrap around care

Ollerton After School Care currently provide Breakfast and After School Club provision for the children of Forest View and Maun Infants. The Breakfast Club takes place from 7:30am - providing a healthy breakfast of fruit juice, cereals and toast with jam or marmalade at a cost of £4.20 per day. After School Club takes place at Forest View from 3:30pm until 5:45pm at a cost of £6.80 per day. Both the Breakfast Club and After School Club are based in the dining room at Forest View.

Our Curriculum

We offer a balanced curriculum (based around a termly topic). We operate a single year learning cycle for each year group. Each class has a termly WOW Day to really engage the children with the topic. Maths and English based activities take place every morning. Support Staff are used to support in the classrooms during the mornings and carry out the most effective interventions during the afternoons. We do topic based English to hook and engage learners. Topic based activities take place during the afternoons. Year 4 go swimming as part of PE and all of our children have ukulele tuition for one and half terms per year. We have a Pupil Council made up of children from different year groups - they come up with great ideas on how to improve the academy, e.g. Bike bay, new playground markings, a trim trail, wild life area as well as helping to develop structured play and lunchtimes. The academy takes part in different competitions and festivals in and out of academy hours and we offer a range of After School Clubs. We firmly believe children should have the opportunity to represent their academy in some capacity and we enter a range of Interschool competitions and festivals in a variety of sports. We also have a choir that attend various events and we take part in a range of community events, e.g. Remembrance Service and the Christmas Light 'Switch On.'

OUR ACADEMY CHARTER

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1. We have a right to be RESPECTED



**2. We all have the right to information
We are HONEST.**



**3. We have the right to be heard.
We LISTEN CAREFULLY to others.**

**4. We have the right to develop our
PERSONALITY, TALENTS and
ABILITIES. We try our BEST.**



**5. We have the right to learn in a
SAFE ENVIRONMENT.**

We look after our ACADEMY.

Uniform

Our uniform provides a proud identity for our trust and our academy.

Year 3/4 – Grey cardigan/sweatshirt (with or without logo)
White shirt/blouse or white polo shirt (with or without logo)
Black/grey trousers
Black/grey skirt/pinafore dress (girls)
Red/white checked dress (girls in summer)
Tailored black/grey shorts (summer)
Flat black shoes with laces/straps

Year 5/6 – Grey Blazer
Red & Black striped tie
Black/grey trousers
Black/grey skirt
Grey cardigan/sweatshirt (with or without logo)
White shirt/blouse
Tailored black/grey shorts (summer)
Flat black shoes with laces/straps

PE kit should include: a white t-shirt, black shorts and plimsolls/trainers.

Uniform can be ordered directly from the academy office. Alternatively you can order online, there are links on our website for Just-Schoolwear and Tesco Embroidery service.

All articles of clothing and equipment should be clearly marked with your child's name.

Medicines and Tablets

Sometimes children need to take medicine or tablets whilst they are in the academy. If your child needs to have medicine administered during the academy day, then a consent form from the Academy Office needs completing. Medicines and tablets are kept safe and secure in the Academy Office. Children who suffer from asthma are allowed to keep their inhalers with them. We recommend children keep a spare inhaler in the academy.

Parental Involvement

Every Thursday afternoon in the Community Room our Forest View PTA group meet to discuss fund raising and events and all things Forest View. Parents are welcome to volunteer in the academy, e.g. helping with reading, supporting with costumes and props for the productions, helping with the academy grounds and with preparing resources for the classroom. Your help at special events such as the Christmas Fayre are most welcome.

Open Evenings take place in the autumn and spring term to discuss your child's progress. Structured Conversations are offered each term for the parents of children who require a more individualised curriculum. We also have open forums once per term to meet with the trust and the Principal / Head of Academy to discuss all things Forest View. End of year reports are sent out to parents at the end of the summer term with an invitation to discuss these.

How can you help?

Develop a relationship with the academy and the trust that is built on mutual respect and effective communication.

Support us in helping your child develop by ensuring they do their homework.

We use a Home/Academy organiser for each child to record homework and reading tasks. Please complete the diary every time your child reads and ensure it comes back into school the next day.

We operate an 'Open Door Policy' so if you have any questions at all, please get in touch.

Website

For everything Forest View, please visit our website: forestviewacademy.co.uk . You will find a range of useful information, such as: letters, newsletters, updates, special events, achievements, and links to other useful websites as well as key policies. We also use the website to celebrate some of the things the children have been doing as a class and as an academy.

Thank you for taking the time to read 'Our Parents Guide.'

Kind regards

A handwritten signature in black ink, appearing to read 'G Worthington', with a stylized flourish at the end.

Mr G Worthington
Principal / Hub Leader